

## **Executive Summary:**

Traveo proudly presents its sustainability report, highlighting our tangible accomplishments in environmental responsibility. This report showcases our commitment to practical, eco-conscious initiatives, aiming to reduce our environmental footprint significantly.

### **1. Paperless Office Implementation:**

Traveo's transition to a paperless office has resulted in noteworthy achievements:

- A remarkable 99% reduction in paper usage, leading to substantial waste reduction and resource conservation.
- Efficient internal communication through digital platforms, eliminating the need for printed documents.
- Improved document management, reducing administrative costs and enhancing overall productivity.

### **2. Sustainable Sourcing:**

Traveo has made significant strides in promoting eco-friendly sourcing practices:

- Collaboration with suppliers dedicated to sustainable sourcing, ensuring the procurement of environmentally conscious products and services.
- Increasing the use of recycled or recyclable materials in promotional materials by 50%, contributing to reduced landfill waste.
- Prioritizing local, environmentally responsible vendors, supporting the growth of sustainable businesses within our community.

### **3. Energy Efficiency and Conservation:**

Traveo's energy conservation efforts are powered by geothermal energy:

- Sourced from geothermal power plants, our energy consumption is entirely sustainable and environmentally friendly.
- Achieved a 75-80% reduction in electricity consumption through the adoption of energy-efficient lighting and appliances.
- Encouraged employees to adopt sustainable habits, contributing to ongoing energy conservation efforts.

## **Conclusion:**

Traveo's achievements underscore our commitment to sustainable practices, showcasing our dedication to a greener future. Our paperless office, sustainable sourcing practices, and use of geothermal energy are testaments to our mission to make a positive impact on the environment and the communities we serve.

As we move forward, Traveo remains steadfast in our commitment to practical, eco-conscious solutions. We continue to seek new opportunities to reduce our environmental impact, aiming to inspire others and lead the way towards a more sustainable future.

Sincerely,

Holly Harris, Sustainability Manager - Traveo